

CREATON PARISH COUNCIL MEETING
7TH JULY 2026
DRAFT MINUTES

Chair: Councillor Sylvia Winter

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD. Email: clerk@creaton-pc.gov.uk

Draft Minutes of the Creaton Parish Council Meeting
Held on **Tuesday 7th July 2026 at 7.30pm**
at Creaton Village Hall

Present: Cllrs Sylvia Winter (Chair), Ross Everson-Watts, C Reading, A Hodder, P Hodder and Simon James.

In attendance: Katrina Jones (Clerk), WNC Ward Cllr Christine Ware and 6 members of the public.

1. **To Receive and Approve Apologies for Absence:** Cllr Ian Horne had given apologies.
2. **To Confirm Minutes of Meetings:** It was **RESOLVED** to approve the minutes of the meeting held on Tuesday 16th June 2026 which were duly signed by the Chair.

3. **Declarations of Interest:** None.

4. **Public Forum:**

A member of the public requested that the verge outside their property be cut less frequently and that wildflowers be allowed to be planted there. It was agreed that this item would be included on the next agenda.

Members of the public spoke about item 7b and gave their objections to the planning application and the Parish Council's response to the application.

Members of the public spoke regarding 7a with the applicant answering questions on the application.

WNC Ward Cllr Christine Ware provided a report on West Northants Council and provided an update on the Local Plan, WNC's overspend and government changes to the planning system which will remove Parish Councils ability to call in an application to the planning committee.

5. **To Fill Vacancies by Co-option (1 vacancy):** It was **RESOLVED** to co-opt Richard Hollingham on to the Parish Council.

6. **Finance**

Bank Balance on Bank Statement as at 30th June 2026:

Unity Trust Current Account

£ 34,869.86

- a. **Receipts:** None.

b. Payments for Approval:

	Cost	£ Vat	Total
Katrina Jones (Clerk Salary and home use payment May)	923.57	0.00	923.57
Katrina Jones (Clerk Salary and home use payment June)	948.03	0.00	948.03
Sarah Smith (Locum Clerk Salary – May)	99.80	0.00	99.80
HMRC – May	115.40	0.00	115.40
NEST Pension –May	66.80	0.00	66.80
HMRC –June	110.19	0.00	110.19
NEST Pension – June	69.04	0.00	69.04
Information Commissioner for data protection annual registration fee	47.00	0.00	47.00
Unity Trust – service charge – May	7.00	0.00	7.00
Unity Trust – service charge – June	7.00	0.00	7.00
Scribe –Accounts software subscription, June 1, 2026- December 31, 2026 (5 months)	217.00	43.40	260.40
Scribe – one month subscription, May 2026	31.00	6.20	37.20
Eon – quarterly streetlight maintenance for quarter ending June 2026	142.50	28.50	171.00
S Hartwell – 31 st May and 14 th June churchyard mowing	330.00	0.00	330.00
Yu Energy – electricity supply for street lights, 01 May 2026 - 31 May 2026	66.96	3.35	70.31
Yu Energy – electricity supply for street lights, 01 Jun 2026 - 30 Jun 2026	57.13	2.86	59.99
R & G – May mowing of verges and Green, and hedge trimming shop to church	765.00	153.00	918.00
S Hartwell – 17 th May churchyard mowing	165.00	0.00	165.00
S Hartwell – 3 rd May churchyard mowing	165.00	0.00	165.00
Autela for payroll services	73.31	14.66	87.97
R & G – June mowing of verges	594.00	118.80	712.80

It was **RESOLVED** to approve the above payments.

- c. List of Payments and Receipts to be Received and Bank Reconciliation up to 30th June 2026 to be approved:** It was **RESOLVED** to approve the bank reconciliation up to 30th June 2026.

7. Planning Matters:

- a. To consider response to the following planning application:**

i. [Application No: 2026/2616/HH](#)

Proposal: New fence and hedgerow (hedgerow planted in front of the proposed fence line) retrospective

Location: 2 Home Farm Close Creton NN6 8NE

It was **RESOLVED** to defer this application so a site visit could be carried out.

ii. [Application No: 2026/2470/HH](#)

Proposal: Proposed front two storey extension

Location: Sharman 64 Brixworth Road Creton NN6 8NQ

It was **RESOLVED** that there was no objection to this application.

b. To Receive Update:

i. **Application No: 2026/1111/MAO**

Proposal: Outline application for the erection of up to 46 homes (including 40% affordable), provision of open space, drainage features, landscaping and other ancillary works. All matters reserved except means of vehicular access from Welford Road.

Location: Land at Welford Road Creton

It was reported that no decision had yet been made and it was unknown if this application would be considered by the planning committee. WNC Ward Cllr Christine Ware agreed to find out whether it would be decided by the planning officer or the WNC planning committee.

ii. **Application No: 2026/1532/MAF**

Proposal: Change of use of land to create a dog walking area, including boundary fencing

Location: Land at Matts Lodge Farm Grooms Lane Creton NN6 8NN

Committee Decision Target Date 17/08/26

It was reported that this application would be decided by the WNC planning committee.

iii. **Application No: 024/4632/FULL**

Location: Gillott 2 Welford Road

Enforcement dismissed

It was noted that the enforcement case had been closed with no enforcement action recommended.

iv. Application No: 2026/0350/FULL

Proposal: Garage extension with new roof and solar panels

Location: 2 Horseshoe Close Creaton NN6 8NW

Amendment Details: Revised Plan & Planning Letter

Approved

Noted.

v. Application No: 2025/4418/MAF

Proposal: 6 bedroom House and stables

Location: Green stables

Committee Decision Target Date 31/07/2025

Noted.

- 8. To Agree Councillor Roles and Responsibilities:** It was agreed to defer this item to the next meeting.
- 9. To Agree Committees and Working Groups:** It was agreed to defer this item to the next meeting.
- 10. To Receive Update on Neighbourhood Plan and Agree Any Actions:** Cllr Reading reported that the Neighbourhood Plan had gone through a consultation process and comments had been received from members of the public on the plan. It was **RESOLVED** that the Clerk would write to Colecar to clarify the Parish Council's role in the process which is different to what they have suggested in their response to the Neighbourhood Plan consultation.
- 11. To Agree to Update of Unity Bank Mandate to Remove and Add Signatories:** It was **RESOLVED** to remove former Cllr James Hill and add Cllr Paul Hodder to the Unity Trust current account.
- 12. To Receive Update on West Northamptonshire Local Plan:** No further update.
- 13. To Receive Update on War Memorial and Agree Any Actions:** deferred.
- 14. To Receive Update on Speed Gun as Part of Speed Watch Campaign:** It was reported that Thornby had advised that they did not have sufficient volunteers to take part and that Spratton Parish Council will consider splitting the cost 50/50 at their next meeting. It was

RESOLVED to immediately proceed with purchasing the speed gun if Spratton Parish Council agree to pay half.

15. **To Receive Update on Ducklings Preschool Lease and Tree Maintenance:** Ward Cllr Chrstine Ware reported that she believed there have been several preschool applicants but has no new information. She agreed to follow up the Parish Council's request to the estates department to check and cut back their trees on the site as well as on Violet Lane.
16. **To Receive Update and Agree Any Actions Regarding Memorial Risk Assessment Being Carried Out to Check Headstones:** The Clerk reported that the contractor had been instructed to carry out the risk assessment and the results would be considered at a future meeting once available.
17. **To Agree Cost of Litter Signs:** Cllr Winter had circulated proposed signs and it was **RESOLVED** to proceed with the agreed sign(s) at a cost up to £50. She reported that management of Highgate House had agreed that a sign could be displayed on their land at the top of Grooms Lane.
18. **To Agree Contents of Village Link Article:** It was agreed to include the following items: new gov.uk website, welcome to the new councillor, appeal for speed gun volunteers, and a NDP update.
19. **To Note Next Meeting: Tuesday 1st September 2026 at 7.30pm:** Noted.
20. **To Close Meeting to The Press and The Public To Discuss Confidential Staff Matters:** The meeting closed to press and the public.
21. **To Agree Dates for Clerk's Annual Leave:** It was **RESOLVED** that dates would be agreed by Cllr Winter and Cllr Horne outside of the meeting and a date set for the Clerk's appraisal.

Meeting closed at 10.06pm