

CREATON PARISH COUNCIL MEETING
3RD NOVEMBER 2026
AGENDA

Chair: Councillor Sylvia Winter

Clerk: Katrina Jones, 77 High Street, Naseby, Northants NN6 6DD, Email: clerk@creaton-pc.gov.uk

To members of the Council: You are hereby summoned to attend the Meeting of Creaton Parish Council at Creaton Village Hall, Teeton Lane, Creaton on Tuesday 3rd November 2026 at 7.30pm for the purpose of transacting the business detailed below.

Members of the public & press are invited to attend and may address the Council at its Public Forum from 7.30 pm to 7.45 pm.

- 1. To Receive and Approve Apologies for Absence**
- 2. To Confirm Minutes of Meetings:** held on Tuesday 19th August 2026
- 3. Declarations of Interest**
- 4. Public Forum:** 15 mins
- 5. To Fill Vacancies by Co-option (2 Vacancies)**
- 6. Finance**

Bank Balance on Bank Statement as at 22nd October 2026:

Unity Trust Current Account **£ 42,869.81**

a. Receipts:

		£
28/09/26 - WNC Mowing Grant		16,200.00

b. Payments for Approval:

	Cost	£ Vat	Total
Katrina Jones (Clerk Salary and home use payment September)	923.86	0.00	923.86
Katrina Jones (Clerk Salary and home use payment October – including backdated pay)	1079.10	0.00	1079.10
HMRC –September	99.25	0.00	99.25
NEST Pension –September	85.92	0.00	85.92
HMRC – October	185.40	0.00	185.40
NEST Pension – October	105.49	0.00	105.49
Unity Trust – service charge – August	7.00	0.00	7.00

Unity Trust – service charge – September	7.00	0.00	7.00
R & G – grass cutting August – green & verges (1 cut)	198.00	39.60	237.60
R & G – grass cutting September – green & verges (1 cut)	198.00	39.60	237.60
S Hartwell for churchyard cutting - September	330.00	0.00	330.00
PKF Littlejohn for External Audit	210.00	42.00	252.00
Yu Energy – electricity supply for street lights, 1 August 2026 to 30 August 2026	74.97	3.75	78.72
Yu Energy – electricity supply for street lights, 1 September 2026 to 30 September 2026	88.50	4.42	92.92
Autela for payroll services 01/07/26 - 30/09/26	73.31	14.66	87.97
Starboard Systems Ltd for Scribe Accounting Software - January 1, 2027 - December 31, 2027	372.00	74.40	446.40
Katrina Jones – reimbursement for poppy wreath	26.25	5.25	31.50
Eon street light maintenance quarterly invoice	142.50	28.50	171.00
NCALC for Off to a Flying Start Course – Attended by Cllr Hollingum - 08.09.2026	53.00	10.60	63.60
BWP Creative Limited (Parish Council Websites) website hosting and support from October 2026 to October 2027.	228.00	45.60	273.60

c. List of Payments and Receipts to be Received and Bank Reconciliation up to 31st October 2026 to be approved

7. Planning Matters:

a. To consider response to the following planning application:

i. [Application No: 2026/2616/HH](#)

Proposal: New fence and hedgerow (hedgerow planted in front of the proposed fence line) retrospective – Amended Application

Location: 2 Home Farm Close Creton NN6 8NE

ii. [Application No: 2026/4107/TPO](#)

NOTIFICATION OF TREE WORK AT 2 HORSESHOE CLOSE CRETON NN6 8NW APPLICATION_TYPE INTENDED TREE WORK INCLUDES: THE TREE IS A SYCAMORE TREE - LOWER BRANCHES TO BE REMOVED AND UPPER CANOPY TRIMMED TO HOPEFULLY STABILISE THE TREE

iii. [Application No: 2026/3821/TCA](#)

NOTIFICATION OF TREE WORK AT ST HILDAS COTTAGE 8 THE GREEN CRETON NN6 8ND APPLICATION_TYPE INTENDED TREE WORK INCLUDES: WORKS TO 2X SYCAMORE, 1X DOGWOOD AND 1X HORSE CHESTNUT AND TO FELL 1X SELF-SET SYCAMORE WITHIN A CONSERVATION AREA

- b. To Receive Update on Referral to WNC Enforcement Regarding Erection of Stable on Field Behind Home Farm Close
- 8. To Agree Councillor Roles & Responsibilities
- 9. To Receive Update on Neighbourhood Plan and Agree Any Actions
- 10. To Agree Mowing Tenders Submitted
- 11. To Receive Update on Speed Gun as Part of Speed Watch Campaign
- 12. To Receive Update on Memorial Testing and Agree Any Actions
- 13. To Receive Report on Litter Pick
- 14. To Receive Report on Village Risk Assessment Walk and Agree Any Actions
- 15. To Receive Update on War Memorial Cleaning
- 16. To Agree Date of Budget Meeting
- 17. To Consider Request from Pytchley Hunt to Use The Green on 14th November
- 18. To Consider Consultation on Draft Road Safety Strategy for West Northamptonshire
- 19. To Receive Report on Lime Tree on The Green with Dead Branches and Agree Any Actions
- 20. To Note External Audit Report
- 21. To Agree Contents of Village Link Article
- 22. To Note Next Meeting: Tuesday 12th January 2026 at 7.30pm
- 23. To Close Meeting to The Press and The Public To Discuss Confidential Staff Matters
- 24. To Confirm Pay Increase Due to National Agreement for Local Government Pay

Signed: *Katrina Jones*

Katrina Jones, Clerk & RFO to Creaton Parish Council

Dated 29/10/2026